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## **NEWSLETTER**

### **Autumn term part 1**

Welcome back, we hope you had a summer break and enjoyed the sunshine on the occasions made an appearance. We're looking forward to looking through the all about me books with all the children and seeing all the exciting things that have happened over the holidays. We also have lots of new faces to welcome to Sunshine so we would like to say a huge hello to Daniel, Casandra, Poppy M, Bailey, Emyliah, Freya, Kellin and Poppy T.

Its lovey to have so many new faces to join us this term and we cannot wait to have some fun with you all.

#### **Refer a friend – earn yourself a £25 Boots Voucher**

Don't forget, if you know someone looking for a pre-school place ask for a 'refer a friend card' and if they sign up you will bag yourself a £25 boots voucher for your troubles. Simples..... This term is always a good time as we have space on most days so the choice is there for new parents.

#### **A few changes**

As you may be aware that Katie was due back from having her baby this term however due to her needing longer hours and all year round, Katie has decided to return to the Dolphin Pre-School and Nursery two days a week. As you may remember Katie transferred from Dolphin to Sunshine as the settings work very closely together she will still be around and may even return for bank work, so I'm sure it's not the last we see of her.

So your team for September will be Kyah, Leigh and Gabs. Everyone is very excited to be back working with the children after a lovely summer break.

#### **Payments**

Over the last few terms we have spent an increasing amount of time keeping on top of payments, meaning at the end of term a large amount has remained outstanding. This then means I have had to remind people during the holidays and I don't want to be that nagging person. So unfortunately we will be tightening up and asking for invoices to be settled in full at the beginning of each half term or if paid weekly by the end of each week at the latest. We will also require payment for ad-hoc sessions or lunches to be paid by the end of the week in which they occurred. This should make it easier for all involved and help us ensure we don't have large amounts outstanding at the end of term. We have rewritten our payment of fees and non-payment of fees policies and I had attached a copy to this newsletter. There will also be a slip attached to you invoice detailing your weekly amount if you wish to pay this way. We would much rather spend the time with the children so if everyone follows this, we can then concentrate on offering the amazing learning environment we do so well. Thank you for your understanding on this matter.

#### **Home cooked Lunches**

Can we remind you to book your child's home cooked lunches in advance to enable us to order and inform the kitchen prior to the day, most parents book for the whole term and find this a lot easier than pay as you go, however we are easy and open to both.

#### **Home cooked**

Book bags will still be updated throughout the term and sent home at the end for you to have through the holidays unless you let us know you would prefer them weekly.

#### **30 Hours funding for working parents**

If any parents are think they will be eligible for the 30 hours funding from January please speak to Kyah and make her aware. The process is straight forward but occasionally there are problems so the sooner it gets sorted the better, plus we have a couple of forms that need filling in.

#### **Birthdays**

This half term is a special time for lots of children, we have Jessica and Mason turning 4 and Poppy.M turning 3, we would like to wish all these children a very happy birthday, we hope you all have a lovely day.

